

Mosaic Freeschool
(A Homeschool Support Group)
Policy and Guidelines for Families and Students

Policy on Student Conduct and Acceptance

In order to facilitate a positive and stimulating learning environment, the highest standard of conduct is expected from all students. By enrolling in any classes offered by Mosaic Freeschool, you agree to be bound by our Code of Conduct.

Our Code of Conduct simply states that all students are expected to be respectful of their facilitators and fellow students at all times. Repeated disruptions or refusal to follow instructions may be cause for dismissal. In addition, students should not miss more than two classes per semester unless prior arrangements are made with the class facilitator.

Mosaic Freeschool reserves the right to grant admission only to students, who in our sole judgment, are compatible with our independent homeschool enrichment program.

Policy for Dismissal

We hope to never remove any child from our Mosaic classes and will do everything possible to work with the family of a child in order to prevent this policy from being enforced. However, we reserve the right to dismiss a child from Mosaic classes if any of the following circumstances arise:

- A parent and/or child exhibit dangerous or disruptive behavior.
- A parent threatens or intimidates a facilitator.
- Failure to pay tuition.
- Habitual tardiness when picking up your child.
- Failure of a child to adjust after a reasonable amount of time.

Policy on Sickness

So that we all may remain healthy, please keep your child at home if he/she is not feeling well, has a temperature of 99.6 or greater, or has symptoms of a contagious illness.

If your child becomes ill while attending class, you will be called and we will request that you come and take your child home. It is very important that we are able to reach you at all times. Please make sure you have provided us with your current home and cell phone numbers. Emergency medical treatment will be sought in the case of an extreme medical emergency when all efforts to reach a parent have failed.

Policy on Re-entering Classes After Sickness

- Children with minor illness may return to classes when they have been symptom-free for 24 hours.
- Children may return to class with strep throat if they have been on an antibiotic for a full 24 hours.
- Any child with a serious illness or communicable disease will require a physician's note to return to class.

Policy to Release Children

Students will be released only to those individuals (parents) listed on your registration forms and whom we have met. If you would like to give your permission for other individuals to pick up your child from Mosaic classes, you must provide us with their names and phone numbers in writing stating that you approve the release of your children to them. Please inform anyone picking up your child that they will be asked for identification if we do not know them.

Policy on Snow Days and Class Cancellations

In case of severe weather or any unforeseen event resulting in class cancellation, parents will be contacted by email as early as possible on Monday morning. Additionally, a class cancellation notice will be posted on the Mosaic Freeschool website under the Mosaic Minutes tab (<http://www.mosaicfreeschool.com/mosaic-minutes.html>).

Policy on Tuition Payment

Tuition for each semester is payable in full or in two payments, with the first payment generally due two weeks prior to the first day of class, and the second, no sooner than four weeks after the first payment due date. Prices may vary by class, and will be posted on the Tesserae tab portion of our web-site. A once per academic year per student registration fee is assessed to cover our insurance expenses.

Policy on Refunds

Yearly registration fees are non-refundable. Tuition is non-refundable unless other arrangements are made directly with the facilitator.

Amended June 29, 2013